

**Minutes of the 8<sup>th</sup> Academic Council (Autonomous) Meeting**

The 8<sup>th</sup> College Academic Council (Autonomous) Meeting was held on Saturday, 04.08.2018 at 10.00 a.m. in the Conference Hall of the College Administrative Block.

**Members Present in the Meeting:**

1. Dr. S. Rajasekaran, Principal & Chairman of College Academic Council

**All HODs:**

2. Dr. J. Srinivasa Rao, Chemical Engineering
3. Dr. Ch. Naga Satish Kumar, Civil Engineering
4. Dr. Shaik Nazeer, Computer Science & Engineering
5. Dr. B. Chandra Mohan, Electronics & Communication Engineering
6. Dr. N. Rama Devi, Electrical & Electronics Engineering
7. Prof. Ch. Ramesh, Electronics & Instrumentation Engineering
8. Prof. N. Siva Ram Prasad, Information Technology
9. Dr. T. Nanchariah, Mechanical Engineering
10. Sri. K. N. Prasad, MCA
11. Dr. P. Vijaya Saradhi, Mathematics
12. Dr. K. Rama Krishna, Physics
13. Dr. V. Madhava Rao, Chemistry
14. Dr. P. Asha Madhavi, English

**Faculty of the College:**

15. Dr. T. Chandra Sekhar Rao, Professor, Dept. of Civil Engineering
16. Dr. V. Aruna, Assoc. Professor, Dept. of Physics
17. Sri. K. Prasada Rao, Assoc. Professor, Dept. of Mechanical Engineering
18. Dr. K. Srinivasa Rao, Asst. Professor, Dept. of Information Technology

**Members – Academic/Industry:**

19. Dr. Muddana S. C. Bose, Former Professor, IIT-Bombay
20. Dr. V. Govardhana Rao, Former Professor, IIT-Bombay
21. Dr. M. Veera Sekhar, Founder, Congnisight India Pvt Ltd
22. Mr. J. Ravichandra, General Manager-ITS, Central & West, Hyderabad Telecom
23. Dr. K. Vizaya Kumar, Academic Adviser, Bapatla Education Society

**Nominees of the University:**

24. Dr. R. Satya Prasad, Prof. & Head, Dept. of CSE, Acharya Nagarjuna University
25. Prof. P. Siddaiah, Dept. of ECE, University College of Engineering, A.N.U.
26. Dr. R. V. S. S. Ravi Kumar, Head & Assoc. Prof., Dept. of Physics, A.N.U.

Member Secretary:

27. Mr. D. Narayana Chowdary, Assoc. Prof., Dept. of Mech. Engg.

**Members requested for leave of absence for the Meeting:**

1. Mr. Kota Jayaram, Engineering Head, Google Plus
2. Mr. M. V. Ramesh Kumar, Scientist-G, ARDE, DRDO

**Proceedings:**

The Principal and the Chairman, Academic Council Dr. S. Rajasekaran, welcomed all the members for 8<sup>th</sup> Academic Council Meeting.

**Minutes of the Meeting:**

**1. Introducing new members.**

The Principal introduced the following new members present in the meeting.

- Dr. Muddana S. C. Bose, Former Professor, IIT-Bombay
- Dr. V. Govardhana Rao, Former Professor, IIT-Bombay
- Dr. M. Veera Sekhar, Founder, Congnisight India Pvt Ltd
- Mr. J. Ravichandra, General Manager-ITS, Central & West, Hyderabad Telecom
- Dr. R. Satya Prasad, Prof. & Head, Dept. of CSE, Acharya Nagarjuna University
- Prof. P. Siddaiah, Dept. of ECE, University College of Engineering, A.N.U.
- Dr. R. V. S. S. Ravi Kumar, Head & Assoc. Prof., Dept. of Physics, A.N.U.

**2. Conformation of the previous meeting minutes.**

The members of the Academic Council (Autonomous) confirmed the minutes of the previous 7<sup>th</sup> Academic Council meeting held on 20.08.2016. The copy of the same is enclosed as Enclosure-1.

**3. Approval of Academic Policies.**

The following Academic policies were presented in the meeting and approved by the members. The copy of the same is enclosed as Enclosure-2.



S. No.	Policy	Remarks
1	Teaching-Learning Policy	<ul style="list-style-type: none"> <li>- Presented by Dr. Shaik Nazeer</li> <li>- Dr. Muddana S. C. Bose advised to frequently revise the curriculum.</li> <li>- Dr. V. Govardhana Rao suggested to record some case studies to assess the outcome of the policy</li> </ul>
2	Benchmarking Policy	<ul style="list-style-type: none"> <li>- Presented by Dr. S. Rajasekaran</li> <li>- Dr. V. Govardhana Rao appreciated the bench marking policy</li> </ul>
3	Program Revision Policy	<ul style="list-style-type: none"> <li>- Presented by Dr. Ch. Naga Satish Kumar</li> <li>- Dr. Muddana S. C. Bose suggested to design some courses with 40% theory &amp; 60% practical.</li> <li>- Dr. V. Govardhana Rao suggested to include external members in the cyclic review team</li> </ul>
4	Assessment & Examination Policy	<ul style="list-style-type: none"> <li>- Presented by Dr. J. Srinivasa Rao</li> <li>- Dr. V. Govardhana Rao suggested to form rules for evaluation criteria</li> <li>- Dr. Muddana S. C. Bose suggested to review the allocation of grade points based on marks</li> <li>- Dr. R. V. S. S. Ravi Kumar advised to prepare 3 sets of question papers for SEE</li> <li>- Prof. P. Siddaiah advised that faculty with 5 or more experience be entrusted with setting of SEE question papers and he suggested to review 50% pass percentage criteria</li> </ul>
5	Internship Policy	<ul style="list-style-type: none"> <li>- Presented by Dr. T. Nanchariah</li> <li>- Mr. J. Ravichandra advised to get into MOU with industries for internship</li> </ul>
6	Cyber Security Policy	<ul style="list-style-type: none"> <li>- Presented by Prof. N. Siva Ram Prasad</li> </ul>
7	Mentoring Policy	<ul style="list-style-type: none"> <li>- Presented by Dr. P. Asha Madhavi</li> <li>- Dr. V. Govardhana Rao advised to form peer learning groups so that bright students mentor the slow learners and suggested to record some case studies</li> <li>- The need of Psychological counselor to address the students was emphasized by Dr. R. V. S. S. Ravi Kumar</li> <li>- Dr. R. V. S. S. Ravi Kumar suggested to implement online feedback system</li> </ul>
8	Academic Audit	<ul style="list-style-type: none"> <li>- Presented by Dr. K. Rama Krishna</li> <li>- Dr. R. V. S. S. Ravi Kumar suggested for academic audit at the institute level by including one external member</li> </ul>
9	Academic Rules & Regulations – R18	<ul style="list-style-type: none"> <li>- Presented by Dr. J. Srinivasa Rao</li> <li>- Dr. Muddana S. C. Bose &amp; Prof. P. Siddaiah suggested to review course wise promotion system</li> <li>- Prof. P. Siddaiah suggested to have 1.5 credits for lab courses as per AICTE model curriculum</li> </ul>
10	Revised Programs – R18	<ul style="list-style-type: none"> <li>- Proceedings of the BOS meetings along with revised scheme were presented by respective HODs</li> </ul>
11	Library Policy & Procedure	<ul style="list-style-type: none"> <li>- Presented by Mr. A. Rammohan Rao</li> <li>- Prof. P. Siddaiah advised to partition bandwidth exclusively for library</li> <li>- Dr. R. V. S. S. Ravi Kumar suggested to take feedback from students about the library</li> </ul>

#### 4. Academic Calendar

The Academic calendar for the year 2018-19 presented by Dr. J. Srinivasa Rao was approved. The copy of the same is enclosed as Enclosure-3.

#### 5. Institute Calendar

The institute calendar for the year 2018-19 was presented by Dr. S. Rajasekaran. Approving the calendar the members appreciated such an initiative. The copy of the same is enclosed as Enclosure-4.

#### 6. Any other subject with the permission of the Chair

- a) The HOD of Chemical Engineering requested approval for relaxation of detention rules for B.Tech. Chemical Engineering students for academic year 2018-19 and subsequent years as admissions for B.Tech Chemical Engineering is stopped from the academic year 2016-17. The copy of the same is enclosed as Enclosure-5.

The members approved the request and relaxed the detention rules for B.Tech. Chemical Engineering students for academic year 2018-19 and subsequent years.

- b) The HOD of Civil Engineering presented a request of Shaik Suleman, Reg. No. Y9ACE493 a B.Tech Civil Engineering student to give him a one time opportunity to complete his B.Tech program, as he failed to do so in the maximum permitted duration of 8 years. The copy of the same is enclosed as Enclosure-5.

The members approved the request and gave him one time opportunity to complete his course.

- c) Mr. M. V. Ramesh Kumar who was not present in the meeting has sent his suggestions through e-mail; the copy of the same is enclosed as Enclosure-5.

The members acknowledged the suggestions.



(D. Narayana Chowdary)  
Member Secretary



(Dr. S. Rajasekaran)  
Principal

To

All the esteemed members of the Academic Council(Autonomous).  
Office Superintend.