



Bapatla Engineering College:: Bapatla

(Autonomous)

Internal Quality Assurance Cell (IQAC)

Minutes of meeting for the academic year 2020-2021 held on 7.1.2021 in the Principal Chamber at 4.00 pm. The following members were present:

S.No.	Category	Name	Designation
1	Chairperson	Dr. V. Damodara Naidu	Principal
2	Convener- IQAC	Dr.P.Sundara Kumar	Professor Civil Engineering
3	Administrative Officers	Dr. K. Rama Krishna	Dean(SA) & HoD-Physics
		Sri. D. Gopal Krishna	Manager, Office
4	Head of Departments	Dr. Ch. Nagasatish Kumar	Professor& HoD- CE
		Dr. P.Pardhasaradhi	Professor & HoD- CSC
		Dr. N.Rama Devi	Professor & HoD - EEE
		Dr. N.Venkateswara Rao	Professor & HoD- ECE
		Prof. N. Sivaram Prasad	Professor & HoD- IT
		Dr. T. Nancharaiah	Professor & HoD- Mech
		Dr. V.Madhavarao	Associate Professor HoD-Chemistry
5	Co-Convener	Dr. P. Vijaya Saradhi	Associate Professor HoD- Maths
		Dr. D.Sameer Kumar	Associate Professor /Mech
6	Members of the faculty	Dr. V.S.J.Yeswanth Paluri	Assistant Professor /CE
		Dr. J. Ravindra	Assistant Professor /EEE
		Dr.M.Vinod Kumar	Assistant Professor/ECE
		Dr Ravi Kumar	Assistant Professor /IT
		Dr. A. Praveen	Assistant Professor /Mech
		Mr. M.V.N.Chakravarthi	Assistant Professor /EIE
		Dr.P.Krishna murthy	Assistant Professor Chemistry
		Dr. Dr.N.Rafi	Assistant Professor/ Maths
		Dr.P.V.Nagamalleswara Rao	Assistant Professor/ English

Agenda:

1. New IQAC Team
2. IQAC Importance
3. ISO audit
4. Any other item with permission of chair



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Minutes of IQAC Advisory Committee Meeting

1. The meeting Commenced with the opening remarks of the Principal Dr.V.Damodara Naidu by welcoming the new IQAC convener Dr.P.Sundara Kumar and conveyed with best wishes.
2. IQAC convener addressed the gathering and emphasized the importance of IQAC.
3. IQAC convener introduced his team to all members
4. It is proposed to have an online data entry system to submit all the necessary files to IQAC.
5. The IQAC Convener welcomed the suggestions from Deans, HoD's and team members for the improvement of IQAC
6. IQAC Chair person and Convener requested all the HOD's to take necessary measurements for the forth coming ISO audit inspection.
7. The outcome of these audits will be discussed in next IQAC meeting for future course of action plan and remedial steps.
8. IQAC Convener Dr. P.Sundara Kumar Proposed the vote of thanks and meeting ended.
9. With the permission of the chair person, it is decided to conduct a meeting in the month of February, 2021

IQAC Convener

Dr. V.DAMODARA NAIDU
PRINCIPAL

Chairman



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IQAC Convener presenting the functions of IQAC on 07.01.2021