

BAPATLA ENGINEERING COLLEGE

CIRCULAR

Ref.No.BEC-GRC-1-2018

Date: 02-07-2018

All the members of "STAFF GRIEVANCE & REDERESSAL COMMITTEE" (GRC) are hereby informed that there will be a meeting on 04-07-2018 at 3.30 PM in CMB – Conference Hall to discuss the following agenda points. All Members of the Committee are requested to attend on time without fail.

1. Opening address to members
2. Minutes of Rederessal committee meeting



Dr S.Rajasekaran
PRINCIPAL

Resolution

In this meeting chairperson Dr. Rajasekharan discussed to the members about the “importance of GRIEVANCE & REDERESSAL COMMITTEE (GRC) “.

Highlights of his deliberation:

- (i) Formation of grievance rederessal cell to handle grievances of teaching and non-teaching faculty.
- (ii) Redress lady faculty separately.
- (iii) Redress grievance promptly.
- (iv) Ensure that there is proper investigation facts and figures related to the problem.

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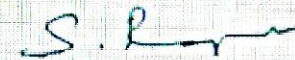
Ref.No.BEC-GRC-1-2019

Date: 14- 4-2019

All the members of "STAFF GRIEVANCE & REDERESSAL COMMITTEE" (GRC) are hereby informed that there will be a meeting on 15-02-2019 at 12.30 PM in Principal Chamber to discuss the following agenda points. All Members of the Committee are requested to attend on time without fail. |

Agenda Points:

1. Time bond rederessal of grievances received if any
2. Mechanism of rederessal of grievances.
3. Miscellaneous, by permission of chair.



Dr S.Rajasekaran
PRINCIPAL

Resolution

Agenda 1

The member shown full of their enthusiasm to deliver the purpose of constituting this committee and thanked the Principal for such initiative. Any delay in redressal will create many confusion and further increase in grievances.

Agenda 2

The mechanism of redressal of grievances and its regulation discussed, following are the highlight of the discussion:

1. Grievance redressal committee shall consider only individual grievances of specific nature of staffs.
2. The GRC shall not consider any grievance in any of general applicability or of collective nature of raised collectively by more than one employee.
3. After receiving complain/application the committee will decide on the merit of case regarding scope of further discussion investigation.
4. GRC will meet only as & when required. If required it meets more frequently otherwise not.
5. The GRC may mediate between complainant and defendant against who the complaint has been made, it required.
6. Time bond redressal of grievances would be appreciable.