

**Bapatla Engineering College :: Bapatla**  
(Autonomous)

Date: December 23, 2020.

Minutes of Meeting of Autonomous Examination Committee held on  
23-12-2020 at 10.00 AM.

Meeting convened by the Convener Dr. J. S. Rao, COE at COE office

COE appraised the members regarding progress on completion of even semester end exams of academic year 2019-20 including the completion of re-examinations for the COVID affected students. The progress of odd semester of academic year 2020-21 is reviewed and based on the instructions from the Principal and guidelines issued by ANU / UGC / AICTE, the following are to be planned to complete academic year.

1. It has been decided to give the same pass date of regular batch for the students who got affected by COVID and appeared for the re-exams.
2. As issue of Provisional certificate from Acharya Nagarjuna University will take 2-3 months, the 8<sup>th</sup> semester marks memo, CMM and course completion certificate on urgent basis for the students who got placements (more than 250 students). Companies agreed to give joining date based on college authorized course completion certificate.
3. 7<sup>th</sup>, 5<sup>th</sup> and 3<sup>rd</sup> semester course work schedule is near to completion and semester end examinations tentative schedules are already communicated to the students.
4. For semester end examinations choice shall be increased for this semester also and the same (pattern) shall be communicated to students in advance.
5. Re-examination to the students will be allowed only for the affected students with the submission of COVID positive certificate. For the students having symptoms or any family member suffering with COVID, a separate room shall be arranged with all necessary COVID precautions to write the examination in an isolated place.
6. Seating arrangement shall be with minimum 5-6 ft distance between any two students.



Dr. J. S. Rao.  
Controller of Examination.

Copy to:

- 1) The Principal, Chairman, Examination Committee - for information please.
- 2) All members through mail.

**Bapatla Engineering College :: Bapatla**  
(Autonomous)

Date: July 31, 2020.

Minutes of Meeting of Autonomous Examination Committee held on  
31-07-2020 at 11.00 AM.

Meeting convened by the Convener Dr. J. S. Rao, COE at COE office

COE appraised the members regarding progress of online class work and internal exams under COVID-19 pandemic situation. Based on the instructions from the Principal and guidelines issued by ANU / UGC / AICTE, the following are to be planned to complete academic year.

1. Balance syllabus for all semester students is completed by Online teaching mode. Through our existing CAMU campus network internal assessment is also near to completion based on UGC guidelines.
2. The semester end exams are to be conducted offline. Waiting for the UGC guidelines based on supreme court verdict. The 8<sup>th</sup> semester exams will be conducted offline in phased manner by maintaining social distance and precautions. Detailed instructions are being prepared for staff and students and placed in the college website.
3. For semester end examinations choice shall be increased and the same (pattern) shall be communicated to students in advance.
4. The semester end examinations tentative schedules to be prepared and communicate to students.



Dr. J. S. Rao.  
Controller of Examination.



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