

**Bapatla Engineering College :: Bapatla**

(Autonomous)  
Baapla - 522102

Ref:- BEC/ICC/

Date: July 24,2018

**NOTICE**

**(Internal Complaints Committee)**

The internal complaints committee (ICC) of the college is constituted with the following members as per section - 4 (Gender Sensitization, Prevention and Prohibition of Sexual Harassment of Women Employees, Students and Redressal of Grievances in Technical Institutions), All India Council for Technical Education Regulations, 2016.

S.No	Member	Role	Email
1.	Dr. V Aruna Associate professor Dept. of Physics	Presiding Officer	<a href="mailto:vereddigriarajna@gmail.com">vereddigriarajna@gmail.com</a>
2.	Mrs. J Venkata Lakshmi Associate Professor Dept. of EIE	Member	<a href="mailto:chsb_2000@gmail.com">chsb_2000@gmail.com</a>
3.	Mrs. N Rama Devi HoD, Associate Professor Dept. of EEE	Member	<a href="mailto:ramadevi_eee@yahoo.co.in">ramadevi_eee@yahoo.co.in</a>
4.	Dr. T Chandra Sekhar Rao Professor Dept. of Civil Engg.	Member	<a href="mailto:hoshikonni@gmail.com">hoshikonni@gmail.com</a>
5.	Dr. T Nancharaiah Professor Dept. of Mechanical Engg.	Member	<a href="mailto:nancharaiah.tata@gmail.com">nancharaiah.tata@gmail.com</a>
6.	Mrs. M. Srujana Assistant Professor Dept. of Mathematics	Member	<a href="mailto:srujana.mellam@yahoo.co.in">srujana.mellam@yahoo.co.in</a>

Internal complaints committee will make suggestions and proposals related to all matters pertaining to women in the workplace to the institute administration. The committee will admit complaints from female employees, students and residents on harassment and discrimination in the workplace/ classroom/residential hostels. The committee will make recommendations on actions to be taken on specific complaints.



PRINCIPAL

To:  
All the members of Internal Complaints Committee  
All HoDs  
All HoDs for display in all NB's and circulation  
Office Superintendent  
Librarian  
Dy. Warden, Campus Hostel

**BAPATLA ENGINEERING COLLEGE :: BAPATLA**

**(Autonomous)**

**Internal complaints committee (ICC)**

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Date: 21-07-2018

ICC met and discussed the following points:

**Agenda:**

1. Students given complaint to provide secured boxes for their mobiles/Values.
2. To distribute medicines to all departments.

**Minutes of the meeting:**

1. Students should be provided with secured boxes for keeping their cell phones which will be under the vigilance/control of departmental HODs.
2. Medicines should be distributed to all departments.

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**Bapatla Engineering College :: Bapatla**  
(Autonomous)

Ref.: - BEC/ICC

Date: July 28, 2018.

**C I R C U L A R**  
**INTERNAL COMPLAINTS COMMITTEE (ICC)**

This is to inform to the presiding officer of the Internal Complaints committee (ICC) to conduct a meeting to redress the grievances if any as soon as possible. And also aware them to avail the facilities provided by the college.

*S. Rama*

PRINCIPAL

To

All HODs and Deans  
All HODs for Staff Circulation

C.C.: - 1. President, B.E.C. for information  
2. Secretary, B.E.C. for information

*V.A.* *H.M.*  
*[Signature]*  
*[Signature]*