

Bapatla Engineering College :: Bapatla
(Autonomous)

Ref.: -BEC/ADM-CMT/2020/1

Date: February 25, 2020

NOTICE

All the members of the admission committee are requested to meet on 27.02.2010 in my chambers to discuss the following agenda.

1. Plan of action for the admissions of the AY 2019-20
2. Quotes preparation for TV ad/Scrolling/Red FM
3. Department roles for submitting the videos
4. Budget Planning



Dr. V. Damodara Naidu
PRINCIPAL

To
All the members.
The Office Superintendent;

Bapatla Engineering College (Autonomous)
Bapatla-522102

Ref.:- BEC/ADM-CMT/2020/1

Date: 27-02-2020

Minutes of the Meeting of the Admission Committee
(27-02-2020)

The following suggestions were made by the members in the meeting of the Admissions Committee held on 27-02-2020.

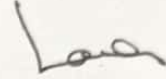
1. Campus placements are to be improved in all branches.
2. Curriculum, evaluation should be student friendly (at par with nearby institutions. the student/ parent mindset must be understood in this regard).
3. Workshops, conferences must be organized in the departments regularly to update the skills of the students.
4. All Laboratory equipment must be in working condition.
5. Industrial tours to be arranged by departments for the benefit of students.
6. Students should be encouraged to conduct more techno-cultural quests two per year.
7. Bus facility is to be provided to the college from various routes like Chirala and Repalle etc.
8. In the canteen all items are to be readily available for the students throughout the working hours of the college.
9. College publicity has to be given to media and it has to be done in the form of flexis and other ways in other parts of Andhra Pradesh also.
10. Website design has to be done by exclusive person for that only, not by departmental staff.
11. Hoardings must be provided in Bapatla town as well as nearby places also.
12. Advertisements must be given in state TV channels, local TV channels, FM Radio and newspapers.
13. There must be proper communication between of non-teaching/teaching staff with the students/parents.
14. All the teaching and non-teaching staff must have the sense of belongingness to the college.

15. Staff has to respond politely when students or their parents visit office regarding admission queries or any other queries.
16. Security staff has to answer in a proper way for the parents or students when they enter into the college campus.

Members Present:



Dr. N. Sudhakar
Convener



Dr. V. Damodara Naidu
Principal



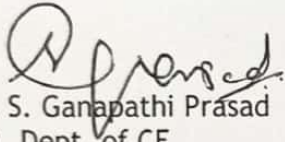
Prof. D. Niranjan Babu
Dept. of EIE



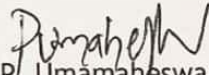
Dr. K. Srinivasa Rao.
A.P, Dept. of IT



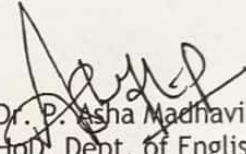
Dr. N. Karthik
Assoc.Prof. Dept. of EEE



Mr. S. Ganapathi Prasad
A.P, Dept. of CE



Mr. P. Umamaheswara Rao
A.P, Dept. of ME



Dr. P. Asha Madhavi
HoD. Dept. of English

CC:

The Secretarty, BES.

All Admission Committee Members.