

Bapatla Engineering College :: Bapatla
(Autonomous)

Ref.: - BEC/ICC

Date: July 28, 2018.

CIRCULAR
INTERNAL COMPLAINTS COMMITTEE (ICC)

This is to inform to the presiding officer of the Internal Complaints committee (ICC) to conduct a meeting to redress the grievances if any as soon as possible. And also aware them to avail the facilities provided by the college.

S. Rama

PRINCIPAL

To

All HODs and Deans
All HODs for Staff Circulation

C.C.: - 1. President, B.E.C. for information
2. Secretary, B.E.C. for information

BRW *V.A* *HM*
ds *[Signature]*
[Signature]

BAPATLA ENGINEERING COLLEGE :: BAPATLA

(Autonomous)

Internal complaints committee (ICC)

Date: 21-07-2018

ICC met and discussed the following points:

Agenda:

1. Students given complaint to provide secured boxes for their mobiles/Values.
2. To distribute medicines to all departments.

Minutes of the meeting:

1. Students should be provided with secured boxes for keeping their cell phones which will be under the vigilance/control of departmental HODs.
2. Medicines should be distributed to all departments.

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Bapatla Engineering College :: Bapatla
(Autonomous)

Ref.: - BEC/A/6/Anti-Ragging

Date: June 25, 2018

C I R C U L A R
(ANTI RAGGING COMMITTEE)

This is to inform the coordinator of the Anti-Ragging Committee to conduct the meeting and take resolutions to make ragging free campus. The squad team should continue their work till the end of 1st Semester of I-year B.Tech. to take care of any indiscipline activities in the college.

PRINCIPAL

To

All HDDs and Deans
All HDDs for Staff Circulation

C.C.: - 1. President, B.E.C. for information
2. Secretary, B.E.C. for information



Bapatla Engineering College:: Bapatla
(Autonomous)
Academic year 2018-2019

Date: 26-06-2018

Resolutions of anti-ragging committee meeting

1. It is resolved that strong monitoring on outside college ragging activities by our student coordinators.
2. No complaint cases have been recorded, the campus is a ragging free zone.
3. A team of Anti-ragging squads has been set up.
4. Displayed Anti-ragging posters inside the campus.
5. It is resolved that the managements of the private hostel are to be requested to take stringent measures to curb ragging.
6. Student coordinators are appointed to gather ragging information.

The following members were present for the meeting:





BAPATLA ENGINEERING COLLEGE, BAPATLA
(AUTONOMOUS)

Disciplinary Committee (Minutes of Meeting)

Chairman: Dr. S. Rajasekaran, Principal, BEC

Convener: Prof. V. Chakradhar, CSE

Members:

CE:	K. Hari Babu	(KHB)	<i>KHB</i>
Che:	Dr. N. Ram Gopal	(Dr. NRG)	<i>NRG</i>
CSE:	Prof. V. Chakradhar	(VC)	
ECE:	U. Umamaheswara Rao	(UUR)	<i>UUR</i>
EEE:	Ch. Sridhar	(ChS)	<i>ChS</i>
EIE:	MVN Chakravarthy	(MVNC)	
IT:	M. Praveen Kumar	(MPK)	<i>MPK</i>
ME:	K. Srinivasa Rao	(KSR)	
MCA:	KN Prasad	(KNP)	<i>KNP</i>
Maths:	Dr. T Srinivasa Rao	(Dr. TSR)	<i>TSR</i>
Phy:	L. Nageswara Rao	(LNR)	<i>LNR</i>
Chy:	Dr. S. Mohan	(Dr. SM)	<i>SM</i>
Eng:	M. Veeraiah	(MV)	<i>MV</i>
PE:	SK. Meeravali	(SKM)	<i>SKM</i>

Agenda:

1. Campus vigilance duties schedule.
2. To discuss about duties to be performed.
3. Suggestions for effective implementation of discipline in campus.

Resolutions:

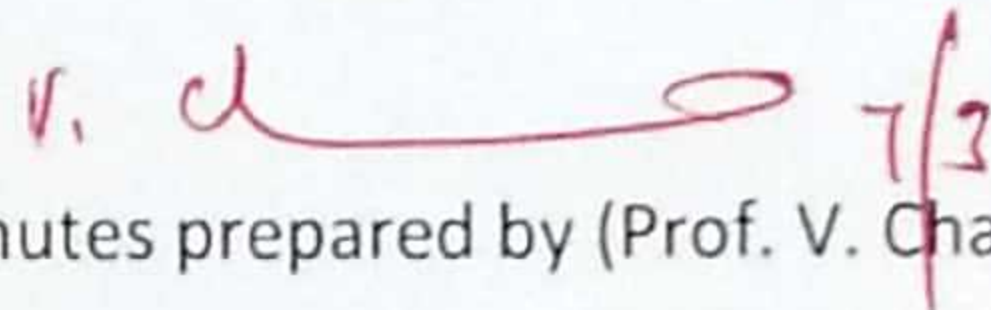
- All disciplinary committee members will be doing the campus vigilance duties, twice in a week.
 - As per the schedule given below.
 - The timings are 7:20 to 7:50 and 10:10 to 10:40
- A register will be kept in the chambers of Mr. K. Srinivasa Rao, Asst. Professor, ME, as machine shop is centre point.
- All members have to write log/comments/remarks of their campus vigilance duties.
- The duties to be performed are:
 - ID checking.
 - No ID/Not wearing ID, to record in the central register, to be fined Rs. 100/-
 - Dress code checking.
 - Not to allow students with collar less T-Shirts, T-Shirts with comments/quotes, T-shirts with hood, torn/patch/multi shade jean pants and to Counsel such students.
 - Mobile Checking.
 - To confiscate mobile of students, to record in central register, to be fined Rs. 500/-
 - General campus rounds, looking for any untoward incidents.
 - Students coming on motor bikes without helmets, not to be allowed in to campus.
 - Pillion riders should get down at the gate and are not allowed inside the campus.

The schedule for campus rounds.

Day	7:20 to 7:50	10:10 to 10:40
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Mon	Dr.TSR, KHB	UUR, ChS
Tue	MVNC, VC	Dr. NRG, ChS
Wed	UUR, VC	Dr. TSR, MVNC
Thu	MPK, KSR	Dr. NRG, KSR
Fri	MV, Dr. SM	MV, LNR
Sat	MPK, KHB	Dr. SM, LNR

All the members agreed to the following.

- Without strengthening security manpower, it is difficult to handle these disciplinary issues.
- Most of the staff/faculty from all departments need to be involved in doing campus vigilance duties. Every one need to take the responsibility.

 7/3
 Minutes prepared by (Prof. V. Chakradhar)



BAPATLA ENGINEERING COLLEGE, BAPATLA
DISCIPLINARY COMMITTEE

03/04/2019

Curbing The Student Mobile Menace
(Submitted to The Principal, BEC, Bapatla)

Ref: Minutes Of Meeting of Disciplinary Committee, dated 07/03/19

As per the resolutions of the MOM of disciplinary committee, it was decided to be more vigilant to curb the menace of the mobile phone usage of students in campus. The disciplinary committee members started confiscating the student mobile from 9/3/19 onwards. Initially the mobile phones which are being used by students were confiscated. Dr. N Ram Gopal started doing this more vigorously from 20/03/19 onwards. He started going around the class rooms, labs, library etc. He confiscated around 150 mobile phones with in a span of 2 weeks, single handed. Around Rs. 75,000/- was levied as fines (Rs. 500 per phone) for these mobiles. Already around Rs. 50,000/- has been paid by the students into special fee account 31118765060, the challans of which are being filed.

The following are the observations of the undersigned.

- Around 90% of students are carrying mobile phones.
- Many of them are reading the study material/pdf books kept in mobiles, which has to be discouraged.
- Some of them are carrying mobiles since they are outstation students.
- Some of them are bringing mobiles as their mobiles are being stolen if they keep them in their hostel rooms.

Everybody is carrying mobiles now a days. Most of them are carrying them for genuine reasons. It will be very helpful if we can provide student lockers at the gate itself, and any mobile found in campus will be confiscated with a fine of Rs. 1000/-. The lockers can be provided in two different ways

1. The college can provide lockers 2 per section, girls-1, boys-1.
 - a. Each locker which can store about 15 mobiles, can be charged with Rs. 500/- per month. Locker keys will be given to the student representative, college will not take the responsibility for any loss/theft.
 - b. Based on our student strength we may require about 80+ lockers, the rental amount per month is ~ Rs. 40,000/-
2. Outsource this locker facility to a third party, charge them around 25,000/- per month.

Submitted for kind perusal and necessary action please.

Forwarded to Secretary Sir Tom

S. K. ...
03/04/2019

V. Chakradhar
(Prof. V. Chakradhar)
Dept. of CSE

3/4/19



BAPATLA ENGINEERING COLLEGE, BAPATLA
(AUTONOMOUS)

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Convener: Prof. V. Chakradhar, CSE

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Chy:	Dr. S. Mohan	(Dr. SM)	<i>SM</i>
Eng:	M. Veeraiah	(MV)	<i>MV</i>
PE:	SK. Meeravali	(SKM)	<i>SKM</i>

Agenda:

1. To discuss about campus rounds schedule.
2. Mobile phones, classroom checking.
3. Student helmets.
4. Action plan/Suggestions to Principal
5. Action taken report on
 - a. D. Ramya Sree, Y18CS23006, Report Dt: 21/01/19
 - b. D. Vishnu Vardhan, Y17IT424, Report Dt: 21/01/19
 - c. BECTAGON disciplinary issues.

Resolutions:

- Random Checking to be done.
- One week suspension to D. Ramya Sree, Rs. 5,000/- fine, parents to be informed.
- Two weeks suspension, parents and police to be informed for D. Vishnu Vardhan.

V. Chakradhar
20/02/19
Minutes prepared by (Prof. V. Chakradhar)



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Agenda:

1. To discuss about duties to be performed.
2. Suggestions for effective implementation of discipline in campus.

Resolutions:

- All disciplinary committee members will be doing the campus vigilance duties
- A register will be kept in the chambers of the Principal, members on duty have to sign the register.
- All members have to write log/comments/remarks of their campus vigilance duties.

All the members opined that,

- Without strengthening security manpower, it is difficult to handle.
- Most of the staff/faculty from all departments need to be involved in doing campus vigilance duties.
- It is better to counsel the students for some time, before strictly implementing the dress code.

Minutes prepared by (Prof. V. Chakradhar)

21/8/18