

**II/IV B.Tech (Regular) DEGREE EXAMINATION  
February, 2023 Common to EEE & IT Branches  
Third Semester Technical English (20EE305/20IT306)**

**Time: Three Hours  
Maximum Marks: 70**

*Answer Question No.1 compulsorily.  
Answer ONE question from each unit.*

(14X1 = 14 Marks)  
(4X14=56 Marks)

1. a) **Fill in the Blanks with the suitable verb forms:**
  - i. engaged
  - ii. bought
  - iii. compiling
  - iv. searching
- b) **Give the meanings of the following Phrasal verbs.**
  - i. to stop working
  - ii to delay or move an activity to a later time
  - iii to continue doing something
- c) **Write bias-free substitutes to the following biased words:**
  - i. Chairperson
  - ii. Dance expert
  - iii Police officer
- d) **What are the essential components in writing a circular?**

Circular has four components: head, opening, text, and signature. The head will include the information about the recipient, addressee or readers and it is considered the important part of the circular. The opening is a section where the sender introduces himself or herself. In this section, the sender provides the information about his business, his name, the title, etc. The body will contain information regarding the purpose, content or information conveyed by the circular, so it must be relevant to the recipients. The closing is used for ending the letter or for the sender's signature.
- e) **Write the Meanings for these Corporate Term:**
  - i) To give an employee a notice of redundancy
  - ii) A dividend is the distribution of a company's earnings to its shareholders and is determined by the company's board of directors.
  - iii) A petty cash is a small amount of company cash, often kept on hand, to pay for minor or incidental expenses.

**Unit – I**

2. a) **Fill in the blanks with the most suitable transitions from the list. Use each transition only once unless instructed otherwise. 7M**
  - 1- in fact
  - 2- rather
  - 3- also
  - 4- but
  - 5- even though
  - 6- since
  - 7- therefore

**Note. Award 7 marks for all correct answers**

- b) **Write a Letter to the Municipal Commissioner requesting him to take care of the general Sanitation in your Locality. Explain the improper sanitary conditions prevailing in your area. 7M**

Format – 3 M  
Content – 3 M  
Salutation – 1 M

(OR)

3. a) **Choose an Idiom or Phrase that best fits:**  
**Each sentence given below contains an idiom/phrase. From the given alternatives, choose the one that best expresses the meaning of this idiom/phrase. 7M**
1. c. He is a good conversationalist
  2. b. cause of quarrel
  3. c. very seldom indeed
  4. b. avoids starvation
  5. a. apologize humbly
  6. c. appeal to the lower taste
  7. b. Reprimanded him severely
- b) **Email. 7M**  
Format – 2  
Subject: (Appropriate to given topic) – 1  
Content – 2  
Formal tone – 1  
Salutation – 1

**Unit – II**

4. a) **Fill up the blanks choosing the appropriate option from those given below. 7M**
1. (b) form of an art
  2. (b) careful
  3. (e) spontaneous.
  4. (d) gathering
  5. (b) shortcomings
  6. (c) reaction
  7. (a) included
- b) **Imagine yourself as the Secretary of the Student's Club, submit a report to the Principal of your College on the activities organized in a Techno-fest. 7M**  
Format – 1M  
Organization of ideas – 2M  
Content – 3M  
Accuracy – 1M

(OR)

5. a) **Direction: In each of the following questions, select the related word from the given alternatives. 7M**
- |                  |                |
|------------------|----------------|
| 1. (c) Discovery | 2. (a) Source  |
| 3. (a) Illusion  | 4. (d) Evening |
| 5. (c) Insects   | 6. (c) USA     |
|                  | 7. (a) Books   |
- b) **Frame a Conversation with a Co-Student and explain to him or her the importance of Environmental Conservation. 7M**  
Minimum 10 dialogue – 2M  
Proper sequence – 1M  
Reciprocity in verbal interaction – 2M  
Grammar – 1 M  
Punctuation marks – 1 M

### Unit – III

6. a) **Write the full form of the following acronyms or abbreviations. 7M**  
1. W.H.O - World Health Organization  
2. A.I.C.T.E - All India Council for Technical Education  
3. W.H.O - World Health Organization  
4. G.R.E - Graduate Record Examination  
5. CSI - Crime Scene Investigation  
6. I.E.T.E - The Institution of Electronics and Telecommunication Engineers  
**Note. Award 7 marks for all correct answers**

- b) **Infer the following diagram and write your analysis: 7M**

Presenting the key information adequately – 2M

Critical analysis of the diagram – 2M

Cohesive sentences and paragraphs – 1M

Using contextual vocabulary to convey precise meaning – 1M

Using appropriate tense – 1M

(OR)

7. a) **Your Subordinate is not punctual in attending to his Duties. Prepare a Memo seeking his Explanation and prepare a Circular to circulate the same. 7M**

Format – 2M

Content – 3 M

Grammar and Punctuation – 2M

- b) **Describe the way in which the Independence Day is celebrated. 7M**

Use of verb phrases and adjectives appropriate for describing – 2 M

Content – 3M

structures of sentence – 1M

skill of narration – 1M

### Unit – IV

8. a) **Read the passage and answer the questions that follow. 7M**  
Q1. What issues does Martin Luther King's speech address?  
A. End to racism and plea for civil and economic rights.  
Q2. What pushes King to speak: "I have a dream"?  
A. Mahalia Jackson had prompted him to speak about his dream.  
Q3. From the last paragraph, give one word for "to leave"  
A. Departed  
Q4. What is the name of Martin Luther King's famed speech?  
A. The emancipation proclamation  
Q5. In front of whom does the King speak?  
A. The civil rights supporters.  
Q6. What does the term "emancipation" mean?  
A. The act of freeing a person from another person's control.  
Q7. Who speech is ranked as the top American speech of the 20th century?  
A. "I Have a Dream" is a public speech delivered by Martin Luther King Jr. was ranked the top American speech of the 20th century in a 1999 poll of scholars of public address.



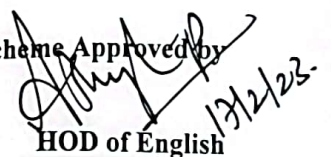
- b) You are a fresh B.Tech Graduate. Prepare your Resume to appear for an Interview at T.C.S Bangalore. 7M  
Appropriate format – 3M  
Free of grammar errors – 2M  
Free of spelling errors – 1M  
Appropriate punctuation– 1M

(OR)








9. a) Reformulate the following sentences using inversion. 7M  
1. Such was my delight that I bought everybody a drink.  
2. No sooner had we eaten it than we had a terrible stomach-ache.  
3. Seldom have I seen such a beautiful work.  
4. Never had John been to such a fantastic restaurant.  
5. Hardly had he taken a seat before he started to talk.  
6. Little have I played tennis since I was a child.  
7. Had he understood the problem, he wouldn't have committed those mistakes.
- b) Prepare a one Page Curriculum Vitae. 7M  
Appropriate format – 3M  
Free of grammar errors – 2M  
Free of spelling errors – 1M  
Appropriate punctuation– 1M

  
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