



Bapatla Engineering College :: Bapatla

Estd.1981 (Autonomous)

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Ref.: BEC/COE/D.01/2023-24/152.

14-03-2024.

NOTICE

(Collection of B.Tech Degree Certificates)

All the students of R10, R14 & R18 Regulations who cleared all the subjects and are eligible for degree are hereby informed to collect their semester end **Marks Memos, CMM, Provisional Certificate and Original Degree Certificates** in COE office in person **on or before 31-03-2024**. As per the college records many students have not taken their certificates. They are requested to note that charges for delay in taking Provisional Certificate and Original Degree Certificates will be collected. After completion of the degree (including backlog subjects), the charges for every year delay in applying and taking the certificates is as follows:

1. Provisional & Original Degree Certificate - Rs.600/-
2. Cumulative Marks Memo (CMM) - Rs.200/-
3. Semester End Marks Memos - Rs.100/- for each Marks Memo

Further all the students of R10, R14 & R18 Regulations who cleared all the subjects and are eligible for degree are hereby informed to apply for the **CMM, Provisional Certificate and Original Degree Certificates** within 15 days after clearing the last subject and submit the application at COE office.

The application form for applying degree certificates after clearing the backlog subjects is available in the college website. If any student failed to apply for their degree certificates, the certificates will be delayed and automatically student has to pay the delay charges.

For the students who collect their pending certificates and or apply for their degree certificates on or before 31.3.2024, no additional charges will be collected as a onetime exemption.


14/3/24

CONTROLLER OF EXAMINATIONS


14/3/24
PRINCIPAL

To

All HODs for circulation in old student groups

Website In charge – Place a scanned copy of this notice in the college website