Ref: BEC/COE/E.02/ 41   Dated January 8, 2025

NOTICE for COURSE REPETITION OF R24 REGULATION COURSES

As per the R24 regulation a student can take up a maximum of **two theory subjects and one Laboratory course** for Course Repetition in 1st semester which the student has already studied. A student can take up course repetition if the student is **not qualified** in any theory subject or lab in **Continuous Internal Evaluation**. For such courses class work will be conducted **offline** either in the afternoons or Holidays and the teacher will evaluate the student in **Continuous Internal Evaluation (CIE as approved for that subject)** as per the academic rules and regulations of R24 respectively. Such students should appear for a **Semester End Examination** as supplementary candidates by paying the examination fee for particular course repetition subjects. The pass criteria in both CIE & SEE will be as per autonomous R24 norms. Students who appear for Course Repetition of Residual Courses have to submit a separate application form.

Hence interested and eligible students are hereby informed to register for course repetition for **two theory subjects and one Laboratory courses** of R24 regulations if that course is offered for course repetition duly forwarded by the concerned HOD and submit the applications to the examination section after paying a fee of Rs. **3,500/- per subject** on or before **25.01.2025**. The schedule of the class work will commence from **03.02.2025.** The students must meet their respective department HOD's and concern subject faculty to know the time table for **every day** class work and examinations schedule for course repetition.

The students who have to complete **residual courses** may also apply for course repetition by paying **Rs. 1,500/- per subject.**

The students who registered for course repetition must contact HOD and the subject teacher on or before **29.01.2025** and complete the course registration formalities. Failing which your registration for course repetition will be cancelled and registration fee will not be refunded. The classwork and internal assessment shall be completed by **21.03.2025.**

The course repetition fee should be paid through HDFC Bank payment gateway, either by downloading the App from play store or by scanning the QR code. **Under payment category select "Miscellaneous Fee" and under Fees header select "Course Repetition Fee". Enter the fee amount and pay.** After payment the student has to submit the payment receipt in the exam section at COE office along with the application. If student pays the exam fee by any other method, refund will not be given. They have to pay the fee again.

Controller of Examinations   PRINCIPAL

To :
All HoDs for s/c
The Exam Section
The Website Coordinator