

BAPATLA ENGINEERING COLLEGE:: BAPATLA
AUTONOMOUS

Ref: BEC/E/3/646

Dated July 8, 2017

NOTICE for COURSE REPETITION

As per the revised regulations of 2014-15, a student can take up a maximum of two subjects in a semester at a time for course repetition if the student is not in a position to clear the subject in regular/supplementary examinations. For such courses, class work will be conducted in the afternoons / Holidays and the teacher will evaluate the student in **Continuous Internal Evaluation (Assignment, Mid & Attendance Marks)** as per the academic rules and regulations. Such students should appear for a **Semester End Examination** as supplementary candidates. The pass criteria in both CIE & SEE will be as per autonomous norms.

Hence interested students are hereby informed to register for course repetition of **2nd, 4th, 6th & 8th Semesters subjects (2nd Semester subjects of First, Second, Third & Forth year B.Tech.)** by paying a fee of Rs. 3000/- per subject and submit the applications duly forwarded by the HOD to the examination section on or before **17-07-2017**. The schedule of the class work will commence from **19.07.2017**. The time table for class work and examinations schedule for course repetition will be announced by the concerned HOD.

Note: The students who register for course repetition may note that his/her previous performance in CIE & SEE will get **cancelled** and once registers, the fee will not be refundable.


PRINCIPAL

To :

All NBs (including Hostel & Canteen)

All Hods for s/c

All Hods for 1st, 3rd, 5th & 7th Semester Classrooms circulation

Prof. D. Niranjan Babu, Chief Superintendent, EIE Dept.

Prof. J.S. Rao, Controller of Exams

The Exam Section

The Director, Computer centre : To place the scanned copy in our college website

Dr. B. CHANDRA MOHAN, Ph.D.
PRINCIPAL

Ref.: - BEC/E/10/6460

Date: July 8, 2017

Guidelines for Course Repetition

(6.11 of Academic Rules & Regulations w.e.f. 2016-2017)

1. The students who secured less than 40% in the Continuous Internal Evaluation (CIE) and Semester End Examinations (SEE) may register for the course repetition. Either a theory or drawing course only be considered for course repetition.
2. The students have to apply to the Principal through the respective HOD by paying prescribed fees which is presently Rs. 3000/- per subject.
3. A student can register for a maximum of two courses in a semester immediately after the Regular SEE results of that particular semester within 10 days. (During odd semester, course repetition will be offered for even semester courses and during even semester, odd semester courses will be offered for course repetition).
4. If a student registers for course repetition of a particular subject, then all his previous performance in that particular subject gets cancelled. The student has to attend classes, appear for CIE and SEE as a supplementary candidate. The HOD has to forward only those applications who accept the guidelines for course repetition.
5. The concerned HODs have to allot a teacher related to that course to teach.
6. The min. number of periods to be conducted should not be less than 30 periods for 3 credit courses and 35 periods for 4 credit courses.
7. The classes are to be conducted in the vacation period, in the weekends and in the afternoons after the prescribed class work as decided by the concerned HOD. The concerned teacher and HOD should prepare a schedule (Time table) for class work and conducting 2 assignment tests & 2 midterm examinations. Class work and examinations should be completed before the commencement of the semester end examinations of that course. The teacher has to maintain a course file and attendance register and submit the same to HOD.
8. Teacher has to evaluate the performance of the student in CIE as per the existing academic rules & regulations and students should appear for semester end examination.

9. The evaluation process is as under.

9.1 Continuous Internal Evaluation (CIE) in Theory and Drawing subjects:

A. In each course there shall be two Mid examinations and two Assignment tests.

The Mid Examination and Assignment tests are conducted in the regular mode according to a schedule which will be finalised by the concerned teacher and HOD for each subject offered for course repetition. The maximum weightage for Mid Examinations, Assignment test and the calculation of marks for CIE in a theory course is given in the following table.

Weightage for different heads to calculate CIE for 40 marks in a Theory course			
Particulars	Mid Exams (Max. 25 marks)	Assignment Test (Max. 10 marks)	Attendance (Max. 5 marks)
Better Performed exam	75% of marks obtained	50% of marks obtained	5
Other exam	25% of marks obtained	50% of marks obtained	

B. For drawing courses, there shall be only two Mid examinations in a semester with no Assignment test. In case of such courses a maximum of 10 marks shall be given for day-to-day class work and a maximum of 25 marks shall be awarded to the Mid examinations taking into account the performance of both the Mid examinations giving weightage as prescribed above.

C. A maximum weightage of 5 marks will be given in the CIE for attendance in all theory and drawing courses as indicated in 10.B.

9.2 Semester End Examination (SEE) in Theory and Drawing subjects:

A. For each theory, design and/or drawing course, there shall be a comprehensive Semester End Examination (SEE) of three hours duration at the end of each Semester for 60 marks. All the students registered for course repetition have to appear SEE as supplementary candidate. Student has to secure minimum 24 marks in supplementary end examination and minimum total of 40 marks in supplementary SEE and CIE put together in order to be declared as passed in that subject and for the award of the grade in the course


NOTE : A student who is absent for any Test / Exam / Seminar / Presentation as a part of Continuous Internal Evaluation (CIE), for any reason whatsoever, shall be deemed to have scored zero marks in the respective component and no provision for make-up shall be provided.

10. **ATTENDANCE REGULATIONS:**

A. A student registered for course repetition should maintain a minimum attendance of 75% in that course of study to be eligible for appearing semester end examination.

B. A maximum of 5 marks weightage in CIE in each theory/drawing course shall be given for those students who put in a minimum of 75% attendance in the respective theory/drawing course in a graded manner as indicated below:

Attendance of 75% and above but less than 80%	1 mark
Attendance of 80% and above but less than 85%	2 mark
Attendance of 85% and above but less than 90%	3 marks
Attendance of 90% and above	5 marks


PRINCIPAL

To

- 1) All HODs.
- 2) HODs for staff & student circulation.
- 3) Controller of Examinations.