

Bapatla Engineering College :: Bapatla
(Autonomous)

Date: June 5, 2020.

Minutes of Meeting of Autonomous Examination Committee held on
05-06-2020 at 8.00 AM.

Meeting convened online by the Convener Dr. J. S. Rao, COE.

COE apprised the members regarding COVID-19 pandemic situation, consequent lockdown, closure of the institute and postponement of various scheduled examinations. Based on the instructions from the Principal and guidelines issued by ANU / UGC / AICTE, the following are to be planned to complete academic year.

1. Balance syllabus for 2nd & 4th semester students to be completed (6th & 8th semester syllabus is completed) by Online teaching mode. Dean academics is exploring the suitable platform. Our existing CAMU campus network can be used.
2. After completion of the syllabus online internal exams are to be completed and promotion list will be prepared based on ANU / UGC guidelines. For online exams also exiting CAMU software can be used. Mode of exam shall be finalized by a committee (Principal, Dean Academics & COE) and communicated at a later date.
3. For semester end examinations we shall wait for a clear cut guidelines from the UGC/ANU.
4. If semester end exams are to be conducted offline, the measures to be taken are to be worked out keeping in view COVID-19 protocols.



Dr. J. S. Rao.

Controller of Examination.

Copy to:

- 1) The Principal, Chairman, Examination Committee - for information please.
- 2) All members through mail.

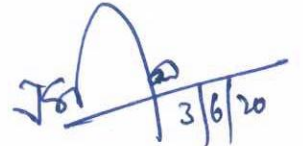
Bapatla Engineering College :: Bapatla
(Autonomous)

Date: 03-06-2020.

Examination Committee - Meeting Notice

All the Examination Committee members are requested to attend a meeting on 05-06-2020 at 8.00 AM in COE office to discuss the following.

1. Lockdown in view of COVID pandemic - Review of even semester end exams.
2. Semester end exams online / offline mode is to be finalized based on UGC / AICTE / ANU guidelines.
3. Any other matter based on further information received from Principal and statutory bodies.



Dr. J. S. Rao.
Controller of Examination.

To

Dr. B. Ravi Sankar, Professor, ME
Dr. K. Srinivasa Rao, Asso. Prof.
Dr. N. Karthik, Asso. Prof.
Dr. Ch. Subramanyam, Asso. Prof.
Mr. P. Nanda Kishore, Asst. Prof., CSE
Mr. P. Ratna Prakash, Asst. Prof., IT
Mr. N. Kiran Kumar, Asst. Prof., MCA

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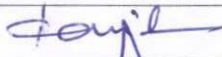
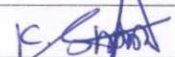
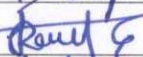



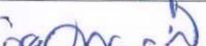
Date: February 13, 2020.

Minutes of Meeting of Autonomous Examination Committee held on
12-02-2020 at 3.30 PM.

Meeting convened by the Convener Dr. J. S. Rao, COE.

COE appraised the members regarding the confirmation of NAAC visit on 5th & 6th March 2020 and the arrangements to be made by the exam section for the same.

1. One of the best practice followed at BEC is the showing of final answer scripts to the students and revaluation at free of cost. On this all concerned documents like notices to the students & faculty, schedules, signatures of students and faculty attended for the distribution, claims received etc are to be kept at one place for ready reference. Further question paper scrutiny files are also kept ready.
2. Master schedule for even semester end examination is prepared and the individual time tables shall be released progressively.
3. Check the available question papers and release the required question papers list uniformly to RVR, VRS and PVP. For R18 regulations HODs are already informed to allocate the faculty and submit the question papers by 15-3-2020.

Dept.	Name of the Representative	Designation	Mobile No.	Signature
ME	Dr. B. Ravi Sankar	Professor	9292906720	
IT	Dr. K. Srinivasa Rao	Asso. Prof.	9441868242	
EEE	Dr. N. Karthik	Asso. Prof.	8328458890	
Chemistry	Dr. Ch. Subramanyam	Asso. Prof.	9490385962	
CSE	Mr. P. Nanda Kishore	Asst. Prof.	8977776958	
IT	Mr. P. Ratna Prakash	Asst. Prof.	7799809969	
MCA	Mr. N. Kiran Kumar	Asst. Prof.	9246972344	



Dr. J. S. Rao.
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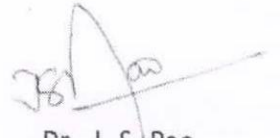
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1. One of the best practice followed at BEC is the showing of final answer scripts to the students and revaluation at free of cost. On this all concerned documents like notices to the students & faculty, schedules, signatures of students and faculty attended for the distribution, claims received etc are to be kept at one place for ready reference. Further question paper scrutiny files are also kept ready.
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Dr. J. S. Rao.
Controller of Examination.



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Bapatla Engineering College :: Bapatla
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Date: 12-02-2020.

Examination Committee - Meeting Notice

All the Examination Committee members are requested to attend a meeting today i.e. 12-02-2020 at 3.30 PM in COE office to discuss the following.

1. To keep all documents in order keeping in view the NAAC visit on 5th & 6th March.
2. To initiate the process for even semester end examinations.



Dr. J. S. Rao.

Controller of Examination.

To

Dr. B. Ravi Sankar, Professor, ME
Dr. K. Srinivasa Rao, Asso. Prof.
Dr. N. Karthik, Asso. Prof.
Dr. Ch. Subramanyam, Asso. Prof.
Mr. P. Nanda Kishore, Asst. Prof., CSE
Mr. P. Ratna Prakash, Asst. Prof., IT
Mr. N. Kiran Kumar, Asst. Prof., MCA

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Date: January 06, 2020.

Minutes of Meeting of Autonomous Examination Committee held on
06-01-2020 at 3.00 PM.

Meeting convened by the Convener Dr. J. S. Rao, COE.

COE appraised the members regarding the problems faced and time delays taken place in processing the results through CAMU for the odd semester examinations of Academic Year 2019-20. Hence the results are processed in BEC Netbeans software and final outputs are given to CAMU.

1. Marks list generation & printing and generating the PC data for eligible candidates should be done through BEC software only. Once CAMU is streamlined April 2020 data shall be processed through CAMU.
2. Results for the students in CAMU portal are not clear and students facing difficulty in viewing also. Hence we will place the results in our college website also,
3. The money is transferred to COE account for processing of various bills. Complete on-line payments to all examiners.

Dept.	Name of the Representative	Designation	Mobile No.	Signature
ME	Dr. B. Ravi Sankar	Professor	9292906720	
IT	Dr. K. Srinivasa Rao	Asso. Prof.	9441868242	
EEE	Dr. N. Karthik	Asso. Prof.	8328458890	
Chemistry	Dr. Ch. Subramanyam	Asso. Prof.	9490385962	
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IT	Mr. P. Ratna Prakash	Asst. Prof.	7799809969	
MCA	Mr. N. Kiran Kumar	Asst. Prof.	9246972344	


6/1/20

Dr. J. S. Rao.

Controller of Examination.

Copy to:

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Bapatla Engineering College :: Bapatla
(Autonomous)

Date: 04-01-2020.

Examination Committee - Meeting Notice

All the Examination Committee members are requested to attend a meeting on 06-01-2020 at 3.00 PM in COE office to discuss the following.

1. Updating the Nov 2019 results into the main data, Marks lists printing and PCs for eligible candidates.
2. Result in the college website.
3. Finalization of all bills and payments to internal & external examiners.



Dr. J. S. Rao.

Controller of Examination.

To

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Dr. K. Srinivasa Rao, Asso. Prof.
Dr. N. Karthik, Asso. Prof.
Dr. Ch. Subramanyam, Asso. Prof.
Mr. P. Nanda Kishore, Asst. Prof., CSE
Mr. P. Ratna Prakash, Asst. Prof., IT
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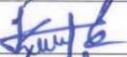
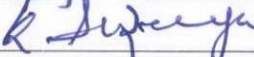
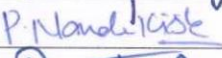


Date: October 31, 2019.

Minutes of Meeting of Autonomous Examination Committee held on
30-10-2019 at 2.30 PM.

Meeting convened by the Convener Dr. J. S. Rao, COE.

COE appraised the members regarding the progress of examination works, CAMU involvement in various examination activities for the odd semester examinations of Academic Year 2019-20. The following activities are to be taken up immediately.

1. Hall ticket generation, seating plan, invigilation duties etc are being prepared through CAMU. Since they are doing first time on our data, the Concerned ACoE are requested to parallelly verify the same.
2. Similarly results will also be processed in CAMU campus connectivity portal, we have to run the results on our software and compare the same. Modify the program for III semester to suit R18 regulations.
3. Mr. N. Kiran Kumar informed that most of the question papers received and the balance will reach by this week end.
4. Results of April 2019 are to be submitted to Social Welfare department through ANU as per the revised format received from Social Welfare department.

Dept.	Name of the Representative	Designation	Mobile No.	Signature
ME	Dr. B. Ravi Sankar	Professor	9292906720	
IT	Dr. K. Srinivasa Rao	Asso. Prof.	9441868242	
EEE	Dr. N. Karthik	Asso. Prof.	8328458890	
Chemistry	Dr. Ch. Subramanyam	Asso. Prof.	9490385962	
CSE	Mr. P. Nanda Kishore	Asst. Prof.	8977776958	
IT	Mr. P. Ratna Prakash	Asst. Prof.	7799809969	
MCA	Mr. N. Kiran Kumar	Asst. Prof.	9246972344	


31/10/2019
Dr. J. S. Rao.

Controller of Examination.

Copy to:

- 1) The Principal, Chairman, Examination Committee - for information please 

Bapatla Engineering College :: Bapatla
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Date: 28-10-2019.

Examination Committee - Meeting Notice

All the Examination Committee members are requested to attend a meeting on 30-10-2019 at 2.30 PM in COE office to discuss the following.

1. Examinations preparation work for odd semester end exams starting from 7-11-2019.
2. Result processing program modification for III semester to suit R18 regulations.
3. Result processing through CAMU software.
4. Follow-up for pending question papers.
5. Result data to ANU for social welfare department.



Dr. J. S. Rao.
Controller of Examination.

To

Dr. B. Ravi Sankar, Professor, ME
Dr. K. Srinivasa Rao, Asso. Prof.
Dr. N. Karthik, Asso. Prof.
Dr. Ch. Subramanyam, Asso. Prof.
Mr. P. Nanda Kishore, Asst. Prof., CSE
Mr. P. Ratna Prakash, Asst. Prof., IT
Mr. N. Kiran Kumar, Asst. Prof., MCA
Mr. K. Srinivasa Rao, Jr. Asst., Exam Section

Copy to:

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Date: September 30, 2019.


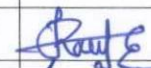
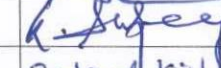
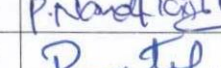
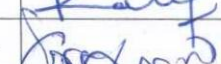

Minutes of Meeting of Autonomous Examination Committee held on 30-9-2019 at 3.00 PM to review Graduation day arrangements.


Meeting convened by the Convener Dr. J. S. Rao, COE.

COE briefed the members about the Graduation Day to be held on 5-10-2019 for 6th batch of students and arrangements made so far. For effective follow up & coordination of various activities, the following faculty are assigned.

1. Distribution of certificates to the departments - Mr. P. Ratna Prakash.
2. Preparation of banners, invitation cards etc - Mr. P. Nanda Kishore
3. Stage preparation and decoration - Mr. N. Kiran Kumar
4. Students seating plan and monitoring - Dr. K. Srinivasa Rao.

For other activities like meals preparation, receiving guests, press coordination etc, College level coordinators are fixed.

Dept.	Name of the Representative	Designation	Mobile No.	Signature
ME	Dr. B. Ravi Sankar	Professor	9292906720	
IT	Dr. K. Srinivasa Rao	Asso. Prof.	9441868242	
EEE	Dr. N. Karthik	Asso. Prof.	8328458890	
Chemistry	Dr. Ch. Subramanyam	Asso. Prof.	9490385962	
CSE	Mr. P. Nanda Kishore	Asso. Prof.	8977776958	
IT	Mr. P. Ratna Prakash	Asso. Prof.	7799809969	
MCA	Mr. N. Kiran Kumar	Asso. Prof.	9246972344	


Dr. J. S. Rao
COE

30/9/19

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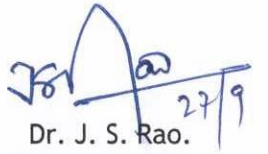
Bapatla Engineering College :: Bapatla
(Autonomous)

Date: 27-09-2019.

Examination Committee - Meeting Notice

All the Examination Committee members are requested to attend a meeting on 30-09-2019 at 3.00 PM in COE office to discuss the following.

1. Graduation day 2019 on 5-10-2019 - arrangements and fixing responsibilities to various people from exam section.
2. Any other matter.


27/9

Dr. J. S. Rao.
Controller of Examination.

To

Dr. B. Ravi Sankar, Professor, ME
Dr. K. Srinivasa Rao, Asso. Prof.
Dr. N. Karthik, Asso. Prof.
Dr. Ch. Subramanyam, Asso. Prof.
Mr. P. Nanda Kishore, Asst. Prof., CSE
Mr. P. Ratna Prakash, Asst. Prof., IT
Mr. N. Kiran Kumar, Asst. Prof., MCA

Copy to:

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Bapatla Engineering College :: Bapatla
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Date: July 31, 2019.

Minutes of Meeting of Autonomous Examination Committee held on
31-7-2019 at 2.30 PM.

Meeting convened by the Convener Dr. J. S. Rao, COE.

COE greeted the new members in to the Autonomous Examination Committee. The status of results, issue of certificates etc for the academic year 2018-19 is appraised to the members by COE. The following activities are to be taken up immediately.

1. Fixing chief guest and date for graduation day of 6th batch.
2. Malpractice reports are to be reviewed. For this the following sub committee is formed.

Dr. K. Srinivasa Rao

Dr. N. Karthik

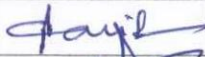

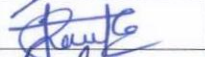

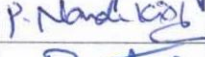
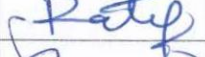

Dr. Ch. Subramanyam


Mr. N. Kiran Kumar

The above members to review the malpractice cases in future also.

Based on the reports submitted by Chief Superintendent, students along with parents are called, review as per R14 & R18 guide lines and report is to be submitted to COE / Principal.

3. All previous results are to be transferred to new CAMU campus connectivity portal.
4. Results are to be submitted to Social Welfare department through ANU as per the format.
5. PC data is to be processed for all the supply candidates.

Dept.	Name of the Representative	Designation	Mobile No.	Signature
ME	Dr. B. Ravi Sankar	Professor	9292906720	
IT	Dr. K. Srinivasa Rao	Asso. Prof.	9441868242	
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IT	Mr. P. Ratna Prakash	Asso. Prof.	7799809969	
MCA	Mr. N. Kiran Kumar	Asso. Prof.	9246972344	


31/7
Dr. J. S. Rao
COE

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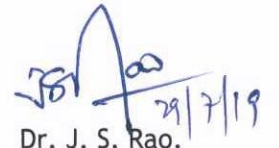
Bapatla Engineering College :: Bapatla
(Autonomous)

Date: 29-07-2019.

Examination Committee - Meeting Notice

All the Examination Committee members are requested to attend a meeting on 31-07-2019 at 2.30 PM in COE office to discuss the following.

1. Graduation day 2019 - arrangements from exam section.
2. Formation of sub-committee to review malpractice cases.
3. Data Transfer to CAMU portal.
4. Results to social welfare department for scholarship purpose.


29/7/19

Dr. J. S. Rao.

Controller of Examination.

To

Dr. B. Ravi Sankar, Professor, ME
Dr. K. Srinivasa Rao, Asso. Prof.
Dr. N. Karthik, Asso. Prof.
Dr. Ch. Subramanyam, Asso. Prof.
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Ref.: - BEC/A/6/2019-20/

Date: July 25th, 2019.

NOTICE

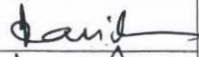
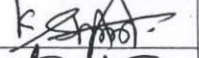
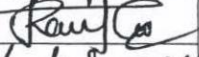
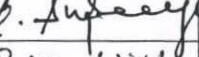
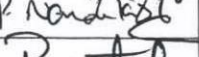
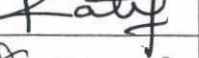

(List of Members Constituted for AUTONOMOUS EXAMINATION ACTIVITIES
& MALPRACTICE COMMITTEE)


All the Heads of the Departments (HODs) are requested to note that, the following are the faculty members constituted for AUTONOMOUS EXAMINATION ACTIVITIES & MALPRACTICE COMMITTEE of Bapatla Engineering College with immediate effect.

Chairman : Dr. V. Damodara Naidu, Principal (8332857027)
Convener : Dr. J. S. RAO. Prof., Dept. of Chem. Engg. & COE (9490224100)
Convener Mail ID: srinivasarao.jasti@becbapatla.ac.in



Dept. Representatives:-

Dept.	Name of the Representative	Designation	Mobile No.	Signature
ME	Dr. B. Ravi Sankar	Professor	9292906720	
IT	Dr. K. Srinivasa Rao	Asso. Prof.	9441868242	
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MCA	Mr. N. Kiran Kumar	Asso. Prof.	9246972344	


Dr. V. Damodara Naidu
PRINCIPAL

To
All HODs
All HODs for Staff Circulation
All Individuals
The Office Superintendent

Copy to:

- 1) The President, Bapatla Education Society
- 2) The Secretary, Bapatla Education Society
- 3) The Academic Adviser, Bapatla Education Society.