

Bapatla Engineering College :: Bapatla
(Autonomous)

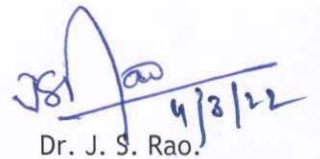
Date: March 4, 2022.

Minutes of Meeting of Autonomous Examination Committee held on
03-03-2022 at 2.00 PM.

Meeting convened by the Convener Dr. J. S. Rao, COE at COE office

COE appraised the members regarding progress of academic calendar for 1st & 2nd year odd semester class work and semester end exam are planned in March / April 2022 based on the instructions from the Principal and guidelines issued by ANU.

1. The schedule for 1st & 2nd year odd semester end exam is already released.
2. For the outgoing students the draft CMM is to be prepared and circulate to the students for correction if any. Soft copy of latest passport size photo is to be obtained from the out going students.
3. There may not be summer break till the final year exam are completed. However result processing, instant exam, printing of marks memos and processing of PC data to ANU should be completed during the summer break.


Dr. J. S. Rao.

Controller of Examination.

Copy to:

- 1) The Principal, Chairman, Examination Committee - for information please.
- 2) All members through mail.


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Date: 01-03-2022.

Examination Committee - Meeting Notice

All the Examination Committee members are requested to attend a meeting today i.e. 03-01-2022 at 2.00 PM in COE office to discuss the following.

1. To collect the correct data and latest passport size photos of 4th year students.
2. To initiate the process for 1st & 2nd year odd semester end examinations.
3. Processing final year results and issue of certificates to the outgoing students during the summer break .


1/3/22

Dr. J. S. Rao.

Controller of Examination.

To

Dr. B. Ravi Sankar, Professor, ME
Dr. K. Srinivasa Rao, Asso. Prof.
Dr. N. Karthik, Asso. Prof.
Dr. Ch. Subramanyam, Asso. Prof.
Mr. P. Nanda Kishore, Asst. Prof., CSE
Mr. P. Ratna Prakash, Asst. Prof., IT
Mr. N. Kiran Kumar, Asst. Prof., MCA

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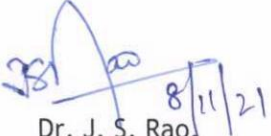
Date: November 08, 2021.

Minutes of Meeting of Autonomous Examination Committee held on
08-11-2021 at 9.00 AM.

Meeting convened by the Convener Dr. J. S. Rao, COE at COE office

COE appraised the members regarding completion of academic year 2020-21 and the status of issue of certificates to the outgoing students. ANU has released Provisional certificates to the students. Original degree certificates to the regular students and provisional certificates to the supplementary students are yet to be released. The academic year 2021-22 started with 6-12 weeks delay for various odd semesters.

1. The class work and internal assessment tests are being conducted in offline mode as per our regular practice as zero COVID cases are reported for the last 3-4 months and all the students are vaccinated in various drives conducted in the campus.
2. 7th, 5th and 3rd semester end exams are planned to be conducted on offline mode from last week of December 2021 onwards.
3. Hall tickets to the students are to be issued in the respective departments.
4. For semester end examinations choice shall be as per the examination policy and no additional choice to be considered.
5. The semester end examinations tentative schedules to be prepared and communicate to students.
6. Valuation of semester end answer sheets shall be evaluated as per our examination policy. Supplementary answer scripts will be sent for external evaluation.


8/11/21
Dr. J. S. Rao

Controller of Examination.

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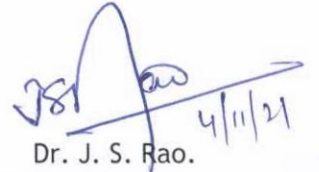
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Date: 04-11-2021.

Examination Committee - Meeting Notice

All the Examination Committee members are requested to attend a meeting today i.e. 08-11-2021 at 9.00 AM in COE office to discuss the following.

1. To process the issue of degree certificates to the passed out students.
2. To initiate the process for odd semester end examinations.
3. Procedures to be followed in view of zero Covid cases for the odd semester.



4/11/21

Dr. J. S. Rao.
Controller of Examination.

To

Dr. B. Ravi Sankar, Professor, ME
Dr. K. Srinivasa Rao, Asso. Prof.
Dr. N. Karthik, Asso. Prof.
Dr. Ch. Subramanyam, Asso. Prof.
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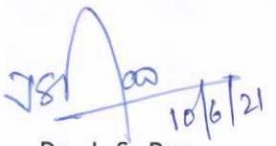
Date: June 10, 2021.

Minutes of Meeting of Autonomous Examination Committee held on
10-06-2021 at 11.00 AM.

Meeting convened by the Convener Dr. J. S. Rao, COE at COE office

COE appraised the members regarding delay of even semester end exams of academic year 2020-21 due to COVID 2nd wave lockdown conditions. Based on the instructions from the Principal and guidelines issued by ANU / UGC / AICTE, the following are to be planned to complete academic year.

1. Balance syllabus for all semester students is completed by Online teaching mode through our existing Microsoft Teams. Internal assessment exams are to be completed through online mode.
2. 8th, 6th and 4th semester end exams are to be planned for offline mode from 1st July 2021 onwards. It has been decided to conduct 8th semester exams in 2 phases (i.e. CE, EE & ME branches in the morning session and balance branches in the afternoon session in order to minimize the gathering and maintain social distance.
3. Hall tickets to the students are to be issued in the examination halls on the first day of examination by the respective department coordinators.
4. For semester end examinations choice shall be increased for this semester also and the same (pattern) shall be communicated to students in advance.
5. Re-examination to the students will be allowed only for the affected students with the submission of COVID positive certificate. For the students having symptoms or any family member suffering with COVID, a separate room shall be arranged with all necessary COVID precautions to write the examination in an isolated place.
6. Seating arrangement shall be with minimum 5-6 ft distance between any two students.
7. The semester end examinations tentative schedules to be prepared and communicate to students.
8. Many final year students got placements and companies agreed to give joining date based on college authorized course completion certificate. Hence after result declaration Y17 batch students data is to be updated on priority basis.


10/6/21

Dr. J. S. Rao.

Controller of Examination.

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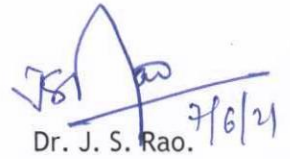
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Date: 07-06-2021.

Examination Committee - Meeting Notice

All the Examination Committee members are requested to attend a meeting today i.e. 10-06-2021 at 2.30 PM in COE office to discuss the following.

1. To schedule the even semester examinations and procedure due to COVID pandemic guidelines.
2. To discuss the changes to be incorporated in choice in question paper.
3. Procedures to be followed seating arrangement, reexam etc due to Covid pandemic for the even semester.


Dr. J. S. Rao. 7/6/21

Controller of Examination.

To

Dr. B. Ravi Sankar, Professor, ME
Dr. K. Srinivasa Rao, Asso. Prof.
Dr. N. Karthik, Asso. Prof.
Dr. Ch. Subramanyam, Asso. Prof.
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