

Bapatla Engineering College :: Bapatla

(Autonomous)

Date: 23.10.2023.

Minutes of Meeting of Autonomous Examination Committee held on 23-10-2023 at 2.30 PM.

Meeting convened by the Convener D. Narayana Chowdary, COE at COE office

COE briefed the members about the formation of new examination committee and introduced all the members and their functional roles.

The points discussed and resolutions made are as under.

1. Based on the finalized Academic calendar AY 2023-24, the detailed day wise schedule for odd semester end exams (7th, 5th, 3rd and 1st) is finalized and is being circulated to HODs for information and adherence purpose(Copy attached). Question papers, examiners (internal / external) and other arrangement are to be initiated based on the schedule. COE further stated that there will not be any deviation from the schedule. Evaluation of answer scripts and script distribution schedules will be finalized progressively based on the lab exam completion dates.
2. Departments are to be informed to complete the evaluation of the present final and third year students who completed the Internship during the summer break and submit the same to COE office.
3. Departments are to be informed to submit the list of students who opted for MOOCs courses against Professional or Skill oriented electives. Based on the information received, the galley for semester end exams is to be modified.
4. For R14 and R18 students, advance supplementary examinations were conducted in the month of August 2023. The results are declared and for the eligible student the data is sent to ANU for issue of PC & OD certificates. It is to be followed up with ANU.
5. As the old answer scripts are being sent to record room / disposal, HODs are to be informed to capture the attainment data if pending for any course.
6. COE informed the members that in order to optimize the resources, the examination staff working in the administrative block are shifted to COE office.
7. COE informed the members that all the examination payments by the students are through HDFC gateway only and the receipts of payments made by any other mode will not be accepted.



D. Narayana Chowdary.
Controller of Examination.

Copy to:

- 1) The Principal, Chairman, Examination Committee - for information please.
- 2) All members through mail.

Bapatla Engineering College :: Bapatla
(Autonomous)

Date: 21-10-2023.

Examination Committee - Meeting Notice

All the Examination Committee members are requested to attend a meeting on 23-10-2023 at 2.30 PM in COE office to discuss the following.

1. Schedules for odd semester end examinations for the academic year 2023-24.
2. To collect the present 3rd & 4th year students Internship data from the respective departments.
3. To collect the data of the students who opted for MOOCs course against professional or skill oriented electives.
4. Status of PC and OD certificates from University for R14 & R18 supply passed students.
5. Capturing of attainment data by various departments.
6. Reorganization of examination section.



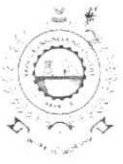
D. Narayana Chowdary
Controller of Examination

To

Dr. J. Srinivasa Rao, Dy COE
Dr. Ch. Sridhar, Chief Superintendent of Exams.
Dr. P Sampath Kumar, Asst. Prof., EEE
Mr. G. Prasad, Asst. Prof., IT & ACOE
Mr. Y. Murali Krishna, Asst. Prof., CE & ACOE

Copy to:

- 1) The Principal, Chairman of Examination Committee - for information



Bapatla Engineering College :: Bapatla

Estd. 1981 (Autonomous)

Web: www.becbapatla.ac.in; E-mail: bec_principal@becbapatla.ac.in

Ref.:- BEC/A/6/2023-24/ 578

Date: October 9, 2023.

NOTICE


(List of Members Constituted for AUTONOMOUS EXAMINATION ACTIVITIES)

All the Heads of the Departments (HODs) are requested to note that, the following are the faculty members constituted for AUTONOMOUS EXAMINATION ACTIVITIES of Bapatla Engineering College with immediate effect.

Chairman : Dr. Nazeer Shaik, Principal (9642302577)
Convener : Sri. D. Narayana Chowdary, Controller of Examinations (9441129993)
Convener Mail ID: coe@becbapatla.ac.in

Committee Members:

Name of the Representative	Designation	Mobile No.
Dr. J. Srinivasarao	Deputy Controller of Examinations	9490224100
Dr. Ch. Sreedhar	Chief Superintendent of Examinations	9492871120
Dr. P. Sampath Kumar	Assistant Controller of Examinations	9949961619
Mr. G. Prasad	Assistant Controller of Examinations	9912300124
Mr. Y. Murali Krishna	Assistant Controller of Examinations	9912858193


(DR. NAZEER SHAIK)
PRINCIPAL

To
All HODs
All HODs for Staff Circulation
All Individuals

Copy to:

- 1) The President, Bapatla Education Society
- 2) The Secretary, Bapatla Education Society

Bapatla Engineering College :: Bapatla
(Autonomous)

Date: 04.07.2023.

Minutes of Meeting of Autonomous Examination Committee held on 03-07-2023 at 2.00 PM.

Meeting convened by the Convener Dr. J. S. Rao, COE at COE office

1. COE briefed the members about the Graduation Day to be held on 3-08-2023 for 10th batch of students. It has been decided that all the arrangements required for Graduation Day 2023 will be done at central level. Examination section has to provide the required certificates to the students based on registration details and no dues provided by the concerned department.
COE briefed the members that Provisional Certificates are already received from University and Original degree certificates are expected within one week time. The college has already printed 8th semester marks memo & CMM and issued to the needy students.
2. To print the marks memos of 3rd years even semester for the students who submitted MOOCs and Internship completion reports.
3. The day wise schedule for 6th, 4th & 2nd semester exams is finalized and the exams commences from last week of July 2023(Copy attached). Question papers and other arrangement are to be initiated.
4. During the recently concluded NAAC visit, the peer team members appreciated two best practices (question paper scrutiny 1 hour before the schedule time of exam and showing the semester end exam answer scripts to students). They suggested that internal participation in SEE question paper setting and SEE scripts evaluation is to be increased.
5. The draft Academic Calendar for 2023-24 is to be circulated to Deans & HODs which is to be finalized once the admission date for 1st year students is closed.


4/7/2023
Dr. J. S. Rao.

Controller of Examination.

Copy to:

- 1) The Principal, Chairman, Examination Committee - for information please.
- 2) All members through mail.

BAPATLA ENGINEERING COLLEGE (AUTONOMOUS) :: BAPATLA

SEMESTER END EXAMINATIONS SCHEDULE – Academic Year 2022-23 – Even Semester (R18 & R14)

Date	Day	3 rd B.Tech				2 nd B.Tech				1 st B.Tech			
		VI	V			IV	III			II	I		
		R20 R	R20 S			R20 R/S	R20 S			R20 R/S	R20 S		
17 to 22.7.2023	Mon-sat												
27.7.2023	Thu	601	501										
28.7.2023	Fri					401	301						
29.7.2023	Sat	<i>Moharam</i>											
30.7.2023	Sun												
31.7.2023	Mon	602	502							MID*			
1.8.2023	Tue					402	302			MID*			
2.8.2023	Wed	603	503							MID*			
3.8.2023	Thu					403	303			MID*			
4.8.2023	Fri	604	504							MID*			
5.8.2023	Sat					404	304			MID*			
6.8.2023	Sun												
7.8.2023	Mon	605	505										
8.8.2023	Tue					405	305						
9.8.2023	Wed	606	506										
10.8.2023	Thu	LAB	LAB			406	306						
11.8.2023	Fri	LAB	LAB			LAB	LAB					101	
12.8.2023	Sat	LAB	LAB			LAB	LAB			201			
13.8.2023	Sun												
14.8.2023	Mon					LAB	LAB			202			
15.8.2023	Tue	<i>Independence Day</i>											
16.8.2023	Wed									203			
17.8.2023	Thu											102	
18.8.2023	Fri	Script Dis								204			
19.8.2023	Sat					Script Dis						103	
20.8.2023	Sun												
21.8.2023	Mon	Result								205			
22.8.2023	Tue											104	
23.8.2023	Wed									206			
24.8.2023	Thu									LAB		105	
25.8.2023	Fri									LAB		LAB	
26.8.2023	Sat									LAB		LAB	
27.8.2023	Sun												
28.8.2023	Mon												
29.8.2023	Tue												
30.8.2023	Wed												
31.8.2023	Thu									Script Dis			
1.9.2023	Fri												

Lab Examinations start from 8.00 AM onwards

*Mid exams starts from 8.30 AM onwards

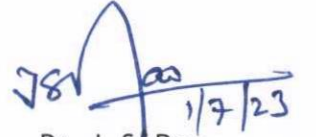
Bapatla Engineering College :: Bapatla
(Autonomous)

Date: 01-07-2023.

Examination Committee - Meeting Notice

All the Examination Committee members are requested to attend a meeting on 03-07-2023 at 2.00 PM in COE office to discuss the following.

1. Graduation day 2023.
2. To collect the MOOCs and Internship completed data from the present 3rd year students.
3. To initiate the process for 6th, 4th and 2nd semester end examinations.
4. Status of PC and OD certificates from University.
5. NAAC peer team suggestions /comments on examination section.
6. Academic Calendar for 2023-24.


1/7/23

Dr. J. S. Rao

Controller of Examination

To

Dr. B. Ravi Sankar, Professor, ME
Dr. K. Srinivasa Rao, Assoc. Prof.
Dr. N. Karthik, Asso. Prof.
Dr. Ch. Subramanyam, Assoc. Prof.
Mr. P. Nanda Kishore, Asst. Prof., CSE
Mr. P. Ratna Prakash, Asst. Prof., IT
Mr. N. Kiran Kumar, Asst. Prof., MCA

Copy to:

- 1) The Principal, Chairman of Examination Committee - for information